Office of the
Diamond Harbour Municipality

Diamond Harbour, South 24 Parganas

NOTICE INVITING e-TENDER

e-N.I.T.No-WBMAD/ULB/DHM/NIT-27/391(e)/2026-27

Memo No.-K-12(Tender)/**A-329**/DHM Dated -17.11.2026

The Executive Officer, Diamond Harbour Municipality invites online percentage rate tender for the following works (Details shown in the table below) from resourceful bonafide either enlisted of this Municipality or bonafided outsiders, Govt. Contractors registered with P.W.D/ Irrigation and Water Way Dept./ M.E.Dte./Housing Dept. / C.P.W.D &any enlisted contractors of other Engineering Dept. having experience in execution of similar nature of works and subject to satisfying the following terms & conditions:-

(1) This is an e-procurement tender and also a two-bid tender 1st bid should contain documents of Application, Earnest Money Deposit, Credential etc. and 2nd bid should contain the Financial offer& BOQ only. Both Technical bid and financial bid are to be submitted concurrently duly digitally signed in the website http://wbtenders.gov.in

(2) In the event of e-Filling, intending bidder may download the tender document from the website https://wbtenders.gov.in directly with the help of Digital Signature Certificate. EMD has to be deposited by the bidder through the following payment mode as per memorandum of the Finance Department vide No. **3975-F(Y) dated 28thJuly, 2016 read with Finance Department vide No. 5688-F(Y)dt.03.11.2016.**

1.1) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.

1.2) RTGS/NEFT in case of offline payment through bank account in any bank.

(3) Intending Tenderer will not have to pay the cost of tender documents for the purpose of participating in e-tendering, but the successful L1(Lowest) Bidder will have to pay the cost of tender documents of 3 (Three) sets @ price mentioned in the clause-17 of NIeT during purchase of tender documents for execution of agreement as per notification no. **199-CRC/2M-10/2012 dated 21/12/2012** of the Secretary, Public Works Department, CRC Branch, Government of West Bengal. In case of any contractor (L1) expressed his / her willingness to have extra copy of the standard contract forms, only one spare copy of standard contract form may on payment of prescribed price be supplied to a contractor or firm of contactors, eligible to tender in a specific work on receipt of written requisition well in advance for the same. An earnest money as mentioned in **Table-1** shall have to be deposited by all intending tenderers. In any case of Fixed Permanent Security Deposit will not be entertained as an earnest money. Modalities regarding receiving performance Bank Guarantee will be as detailed in Finance Department memorandum No. **2691-F(Y) dt.02.05.2017.**

(4) For 1st call of NIT:

4.1 Intending tenderers should produce credentials of a similar nature of Completed at least one work of the minimum value of 40% (forty percent) of the estimated amount during 5 (five) years prior to the date of issue of the tender notice; or,

4.2 Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% (thirty percent) of the estimated amount during 5 (five) years prior to the date of issue of the tender notice; or,

4.3 Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% (eighty percent) or more and value of which is not less than the desired value.

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

(5)Other terms and conditions of the credentials:

5.1 Payment certificate will not be treated as credential **(Vide Ref No- 04A/PW/O/10C-02/14 Dated-18.03.2015)**

5.2 Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government undertaking, Statutory / Autonomous bodies constituted under the Central / State statute, on the executed value of completed / running work will be taken as credential.

No credential will be considered as valid unless it is supported by work order, price schedule or BOQ of work and completion certificate mentioning the date of completion issued by the competent authority not below the rank of Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government undertakings, Statutory / Autonomous bodies constituted under the Central / State Statute. The completion certificate should indicate the value of the work (equal to booked expenditure)

N.B. The credential certificate for completed works should contain (a) Name of work (b) Estimated Amount(c) Tendered amount, (d) Value of executed work (e)Date of Completion of project along with telephone number & detail address for communication of client must be indicated in the Credential Certificate.[Non Statutory Documents]

5.3 PAN Card, Valid Professional Tax Deposit Challan, Valid Trade Lisence, upto-date I.T. Certificate (Preceding to last three years), Valid 15-digit Goods and Service Tax payer Identification Number (GSTIN) under GST Act. 2017 with relevant documents and any others, if applicable, to be submitted accompanied with the Technical Bid document.

(6)Requirement of Machineries:

Contractors should arrange all machineries, tools and plants as per direction of EIC in good and workable condition as and when required.

6.1 Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Certificate of Registration and Valid Clearance Certificate from A.R.C.S. Valid Professional Tax Deposit Challan, PAN Card, EPF,ESI, Valid 15-digit Goods & Service Tax Payer Identification Number (GSTIN) under GST Act, 2017 with relevant document with up-to-date return along with other relevant supporting papers.

[Non Statutory Documents]

6.2 Joint Ventures will not be allowed for works upto 25 Crores. For work more than 25 Crores in case of a joint venture, Lead Member of such joint venture will be required to meet 60% (sixty percent) of required Bid Capacity and each of the Joint Venture Members will be required to meet at least 30% (thirty percent) of requirement of BID Capacity. Bid Capacity of all the members in total should be at least 100% (one hundred percent) of required Bid Capacity.

6.3 A prospective bidder shall be allowed to participate in the particular Job either in the capacity of individual or as a partner of a firm. If found to have applied severally for a single job, all his applications will be rejected for that job, without assigning any reason thereof.

6.4 A partnership firm will have to furnish the registered partnership deed and a company will have to furnish the Article of Association and Memorandum.

Where an individual person hold a digital certificate in his / her own name duly issued to him / her against the company or the firm of which he / she happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his / her favour, by the rest of the directors of such company or the partner of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provision of the Registration Act.1908 as per G.O. no. 61/SPW/12 dated 08/06/2012.

6.5 Partnership Firm, Company Limited Firm, Private Company Limited Firm shall be registered by the respective competent authority from the Registrar of Firms, Society, Non-Trading Corporation, Registrar of Companies etc. & copy of Registration Certificate (with allotment of Registration No.) will have be submitted, otherwise the Technical Bid will not be considered for qualification & Financial Bid shall not be opened.

(7) The successful bidder will have to arrange field testing like slum, density etc. Cube testing should also be arranged by the bidder by their own expense as per direction of EIC from approved laboratory/ Govt. laboratory as where applicable.

(8) Retention money towards performance Security as per Govt. norms shall be deducted from the running account bills of the tenderer as per prevailing order. No interest will be paid on Security Deposit. Earnest Money @ 2% submitted by agency, will also convert to security Deposit. Refund of Security Deposit will be made as per vide ***No. 5784-PW/L&A/2M-175/2017 Dated: 12.09.2017***of Law & Arbitration Cell, Public Works Department, Govt. of West Bengal.

(9) Additional performance security @10% of the tender amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the Estimate put to tender. The Additional performance security shall be submitted in the form of bank guarantee from any schedule bank before issuance of the work order**(please refer G.O No – 4608 –F (Y) of finance department, Audit Branch dated 18th July 2018 for details).**If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered/affected by provision of this Additional Performance Security.

(10) Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from the bill(s) of the contractor(s) on all contracts awarded on or after 01/11/2006 in pursuance with **G.O. no. 599A/4M-28/06 dated 27/09/2006. GST, Royalty & all other Statutory levy / CESS** will have to be borne by the contractor & the schedule of rates are inclusive of all the taxes & CESS stated above as per rule. Successful Tenderers will be required to obtain valid Registration Certificate & Labor License from respective Regional Labour Offices where construction work by them are proposed to be carried out as per Clauses U/S 7 of West Bengal Building & other Construction Works' Act, 1996 and U/S 12 of Contract Labour Act.

(11) Successful tenderers will be required to observe the following conditions strictly:

11.1 Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.

11.2 Minimum wages to the workers shall be paid according to the rates notified and / or revised by the State Government from time-to-time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.

11.3 Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.

11.4 All liabilities arising out of engagement of workers are duly met before submission of bills for payment. If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.

(12) Bids shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. In case of inadvertent typographical mistake found in the specified schedule of rates / BOQ, the same will be treated to be so corrected as to conform with the relevant schedule of rates prevailing at the time of floating of tender and / or technically sanctioned estimate. No claim whatsoever for such inadvertent typographical mistake will be entertained.

(13) BOQ for the works under this NIeT is based upon the schedule of rates of Public Works Directorate, Government of West Bengal with Addendum & Corrigendum as mentioned hereinafter, the bidders shall quote their rate (percentage above / below / at par) accordingly considering that no escalation and / or price adjustment will be allowed by the Department thereto under any circumstances.

(14) The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the **'Tender Evaluation Committee'**as per **G.O. No.- 46/MA/O/C-4/2M-11/2017, Dt.- 15th January, 2018**. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

(15) The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Issuance of letter of acceptance / Work Order may be delayed and / or work may be financially restricted upto the limit of existing administrative approval until receipt of administrative approval / revised administrative approval from the competent authority (in applicable cases). Also issuance of letter of acceptance / work Order may be delayed and / or work may be restricted in some stretches till necessary land for the same is made available and / or encroachments are removed (in applicable cases). No claim, whatsoever, for such delay in issuance of Letter of Acceptance / Work Order and /or restriction of work will be entertained. Intending bidders may keep these criteria in mind while participating in tender and / or while quoting their rates.

Guiding Schedule of Rates: Rates have been taken from P.W.D. (W.B.) Schedule of Rates for "Road & Bridge Works", "Building Works", "Sanitary & Plumbing Works" and Electrical works effective from 1st November 2017 along with up to date corrigenda & addenda and approved rates of the Superintending Engineer, Respective Circle, Municipal Engineering Directorate, Government of West Bengal.

(16) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Municipal Authority.

(17) The Executive Officer, Diamond Harbour Municipality reserves the right to cancel the N.I.T. due to unavoidable circumstances or any other Administrative Reason and no claim in this respect will be entertained.

(18) Before issuance of the WORK/SUPPLY ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

(19) A Bid Evaluation Committee (BEC) has been constituted under the Executive Officer, Diamond Harbour Municipality, South 24-Parganas, who is the tender inviting authority for all works. The Chairperson & Convener of the Bid Evaluation Committee is the Executive Officer, Diamond Harbour Municipality.

(20)Cost of Tender Documents:

The successful bidder shall have to pay the cost of contract documents for triplicate sets vide **G.O.- 452-A/PW/O/10C-35/10, Dt.- 26th July, 2011** at the time of formal agreement.

(21) Defect Liability Period:

The **Defect Liability Period** As par Notification No. **5784-PW/L&A/2M-175/2017 dt. 12.09.2017** of Principal Secretary, PWD **from the date of completion of the work.**

(22)No CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.

(23)Safety, Security and Protection of the Environment:

The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:

i) Have full regard for the safety of all persons and the Works (so far as the same are not completed or occupied by the department),

ii) Provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer-in Charge for the protection of the Works or for the safety and convenience of the public or others,

iii) Take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation,

iv) Ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal lights of any local or other authority.

(24) Setting out of the work:

The contractor shall be responsible for the true and perfect setting out of the work and for the correctness of the position, levels, dimensions and alignments of all parts of work. If any rectification or adjustment becomes necessary the contractor shall have to do the same at his own cost according to the direction of the Engineer-in-Charge. During progress of works, if any, error appears or arises in respect of position, level, dimensions or alignment of any part of the work contractor shall at his own cost rectify such defects to the satisfaction of the Engineer-in-Charge.

(25)Precautions during works:

The contractor shall carefully execute the work without disturbing or damaging underground or overhead service utilities viz. Electricity, Telephones, Gas, Water pipes, Sewers etc. In case disturbances of service utilities is found unavoidable the matter should immediately be brought to the notice of the Engineer-in-Charge and necessary precautionary measures as would be directed by the Engineer-in-Charge shall be carried out at the cost and expenses of the contractor. If the service utilities are damaged or disturbed in any way by the contractor during execution of the work, the cost of rectification or restoration of damages as would be fixed by the Engineer-in-Charge concerned will be recovered from the contractor.

(26) No Price Variation will be allowed.

(27)There shall be no Provision of Arbitration.

(28) Conditional / Incomplete tender will not be accepted under any circumstances.

Technical cover :
NIT, 2911ii, EMD

Finance Cover :

BOQ (Detail estimate may be collected from the office of the undersigned)

Table- 1

Sl. No.	Name of the Work	Estimated Cost	Earnest Money	Period of Completion	Eligibility
(a)	(b)	(C)	(d)	(f)	(h)
1	Sinking of 01(One) no.100mm x 50mm dia. Hand Tubewell upto 300 mtr (Average) depth fitted with India Mark-II hand pump Tubewell with supplying PVC Pipe in front of Raynagar High School within ward no-11 under Diamond Harbour Municipality	278412.00	5570.00	20 days from the date of issuance, of work order.	Bonafide resource-ful contractor fulfilling the eligibility criteria as mentioned in clause-4 of NIeT
2	Sinking of 01(One) no.100mm x 50mm dia. Hand Tubewell upto 300 mtr (Average) depth fitted with India Mark-II hand pump Tubewell near Diamond Harbour Bharat Sevasram Sangha Pranab Vidyapith within ward no-12 under Diamond Harbour Municipality.	289176.00	5784.00	20 days from the date of issuance, of work order.	
3	Sinking of 01(One) no.100mm x 50mm dia. Hand Tubewell upto 300 mtr (Average) depth fitted with India Mark-II hand pump Tubewell at Panchabati Mahasasan within ward no-01 under Diamond Harbour Municipality.	278721.00	5575.00	20 days from the date of issuance, of work order.	
4	Sinking of 01(One) no.100mm x 50mm dia. Hand Tubewell upto 300 mtr (Average) depth fitted with India Mark-II hand pump Tubewell near house of Balaram Halder at Sikirpara, Dhanberia within ward no-07 under Diamond Harbour Municipality.	278721.00	5575.00	20 days from the date of issuance, of work order.	
5	Sinking of 01(One) no.100mm x 50mm dia. Hand Tubewell upto 300 mtr (Average) depth fitted with India Mark-II hand pump Tubewell near house of Bikram Ray at Raypara within ward no-09 under Diamond Harbour Municipality.	278721.00	5575.00	20 days from the date of issuance, of work order.	

6	Installation of Hand Tubewell near house of Tapan Sarder at Pirijpur within ward no-06 under Diamond Harbour Municipality.	278721.00	5575.00	20 days from the date of issuance, of work order.	Bonafide resource-ful contractor fulfilling the eligibility criteria as mentioned in clause-4 of NIeT
7	Installation of Hand Tubewell near house of khokan Mondal at Sarada Sarani within ward no-06 under Diamond Harbour Municipality.	278721.00	5575.00	20 days from the date of issuance, of work order.	
8	Providing Galvanized fencing work at Road side in front of Raynagar School for safety of the students within ward-11 under Diamond Harbour Municipality.	188394.00	3768.00	30 days from the date of issuance, of work order.	
9	Construction of Boundary Wall at north side of Diamond Harbour Poura Krira Prasikhhan Kendra ground within ward no-14 under Diamond Harbour Municipality.	832037.00	16642.00	60 days from the date of issuance, of work order.	

Table- 2

Sl. No.	Particulars	Date and Time
1	Publishing Date	18.11.2026
2	Documents download Start Date	18.11.2026 at 10.00 hrs
3	Bid Submission Start Date	18.11.2026 at 11.00 hrs
4	Date of Pre bid meeting (at the chamber of Executive Officer along with all relevant documents)	21.11.2026 at 12.00 hrs
5	Bid Submission End Date	25.11.2026 upto16.00 hrs
6	Technical bid Open Date	To be notified later
7	Financial bid opening Date	To be notified later

17/11/2026

Executive Officer
Diamond Harbour Municipality

Memo- K-12(Tender)/A-329/(6)/DHM **Dated -17.11.2026**

Executive Officer
Diamond Harbour Municipality
South 24 Parganas

Copy forwarded for information to-

1. Office Notice Board.
2. Notice Board, Office of the Sub-Divisional Officer, Diamond Harbour.
3. Notice Board, Office of the Block Development Officer, Diamond Harbour-1
4. The Administrator, Diamond Harbour Municipality.
5. The Finance Officer, Diamond Harbour Municipality.
6. IT-Coordinator, for publish departmental website.

17/11/2026

Executive Officer
Diamond Harbour Municipality

Executive Officer
Diamond Harbour Municipality
South 24 Parganas

SECTION – B
FORM – I
PRE-QUALIFICATION APPLICATION

To
The Chairman,
Diamond Harbour Municipality.

Ref.: Tender for _____

(Name of work) _____

_____

N.I.T. No. : **Dated:**

Dear Sir,
Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____ in the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

1) Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this project.
2) Tender Inviting & Accepting Authority reserve the right to accept full or part of the tender or reject any/or all tender(s) and/or negotiate by way of revised and/or improved offer from all the tenderers for the concerned job. Also the Authority of reserves the right to withdraw full or part of the tender without assigning any reason whatsoever.

Enclosure(s): e-Filling -

1) Statutory Documents.
2) Non Statutory Documents.

Date: _____

Seal and Signature of the Tenderer

AFFIDAVIT "Y"

Declaration of the Tenderer

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Tender documents which is required to be submitted in time duly)

I, ..., son of .....

....., aged about ..... years by occupation ..... do hereby solemnly affirm and confirm as follow:

1. That, I am the ..... Of ..... have duly authorized by and competent to affirm this affidavit on behalf of the said Tenderer.

2. That, I have inspected the site of work covered under NIeT (NIeT No) circulated through Office memo bearing No ----------dated ---------- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Tender documents. Tender of the above named Tenderer is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid Tenderer, being lawfully and duly authorized, promise to a Tenderer by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Tender accepting Authority of the Work and a Tenderer by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to a Tenderer by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Tender Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the Tenderer has been suppressed in the Tender documents.

4. That the statement above made by me is true to my knowledge.

Deponent

Solemnly affirmed by the said

.....

before me.

.....

(1stclass Judicial Magistrate / Notary Public)