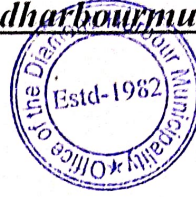


# DIAMOND HARBOUR MUNICIPALITY

Diamond Harbour Main Road, South 24-Parganas,  
Phone No.: 03174-255346, e-mail: [dh.municipality@gmail.com](mailto:dh.municipality@gmail.com),  
website: [www.diamondharbourmunicipality.org](http://www.diamondharbourmunicipality.org)



Memo No: K-12(Tender)/38/DHM

Dated: - 11.02.2026

## EXPRESSION OF INTEREST (EIO)

NOTICE INVITING EIO No.: -WBMAD/ULB/DIAMOND HARBOUR/02/EI/366/25-26

The Chairman, Diamond Harbour Municipality, South 24 Parganas, invites e-Expression of Interest for Rates from Manufacture's / Bonafied Contractors / Supplies / Reputed Consultancy Firm including of all prevailing Taxes as per Govt. norms for the work detailed in the table below for preparation of Estimate only. (Submission of Bid through online)

Intending eligible bidder may download the bid document from the website <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate.

**Name of Work** : Maintenance & Repairing of different service providing vehicles under Diamond Harbour Municipality in AMC mode.

### DATE & TIME SCHEDULE

Sl. No.	PARTICULARS	DATE & TIME
1	Publishing of EQI	12.02.2026 after 10:00 Hrs.
2	Documents download start date (Online)	12.02.2026 after 10:00 Hrs.
3	Bid Submission / Sale Start Date	12.02.2026 after 10:00 Hrs.
4	Date of Pre bid meeting (at the chamber of the Chairman, Diamond Harbour Municipality, Diamond Harbour, South 24-Parganas.)	20.02.2026 at 12.30 Hrs
5	Bid Submission End Date	27.02.2026 at 16:00 Hrs.
6	Opening of Technical Bid/Cover	27.02.2026 at 16:30 Hrs.

- 1) The intending bidders may see the garages under this ULB to inspect all the Vehicles & probable cost of spare & repairing cost may be produced as per actual requirements for the respective vehicle through approved make genuine quality. Condition before submission of their EOI and quotes their rates accordingly. No claim in this regard will be entertained in future.
- 2) Intending bidders are requested to please go through specification laid down in BOQ for detail scope of work with approximate quantities before quoting their rates.



- 3) The Bidders / Firm / Individuals may quote their rates considering all taxes and ancillary expenses if any. No claim in this regard in future will be entertained.
- 4) Intending tenderers should produce valid credentials (Specially with the same nature of works in the similar field of works at the Municipality level and others government department) for which the credentials within 3 (three) years prior to the date of issue of the tender notice.
- 5) Each intending bidder has to apply under e-procurement system by uploading PAN Card, Current GST Registration Certificate, Current IT Return, valid Trade License, P.Tax Clearance Certificate / Challan and valid credentials as mentioned in sl. No.- 4.
- 6) Time period of the Contract is 365 Days from the date of issue of Work Order.
- 7) A Bid submitted shall remain valid for a period of 120 calendar days from the date of publication of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.
- 8) The rate should be inclusive of cost for necessary branded spare parts or materials required including all Taxes, Cess with delivery and cost of labour and all other incidental charges, like Transport, , fitting & fixing / installation or replacement the same etc. to complete the said works. No other extra claim in any form shall be entertained separately.
- 9) Once the quoted rate submitted that cannot be altered by any means or methods.
- 10) Once submitted EOI that cannot be withdrawn any way during e-EOI process till the end.
- 11) If the bidder has any discussion regarding any matter related to the tender, it must be presented in the Chamber of the Hon'ble Chairman, D.H.M., on the mentioned Pre-bid meeting date & time.
- 12) If required, the bidder will have to submit Rate Analysis for applicable items.
- 13) During all types of maintenance/renovation/repairing works vehicles shall have to be done within the Municipal garage yard and if in special case any vehicle required to be placed in the bidder's own garage then the transport cost to be borne by the bidder and must have to complete the work within stipulated time considering the urgency of work.
- 14) The workshop should have sufficient parking space / working area without any infringement of public space so that the driver of the vehicle may not be booked for unauthorized parking when the vehicle is taken to the workshop for repairing



- 15) After the scheduled vehicle maintenance or repairing work is completed, the payment bill will be made on submission of the bill to the municipality from the bidder as per approved rate.
- 16) The bidder is liable to execute the whole work as per direction and instruction of the Concern Engineer, Diamond Harbour Municipality, South 24-Pargana.
- 17) If the Diamond Harbour Municipality has terminated any agency or bidder in connection with the same type of work, that particular agency / bidder will not be able to participate in this tender. However, Any agency/bidder who were terminated before from this municipality or other departments due to their poor performance of work cannot participate in the tender process and if they participate their tender will not be accepted.
- 18) If the Municipal Authorities are not satisfied with the work of the said agency and the service is disrupted due to it where such case the Municipal Authority shall be entitled to cancel all tenders at any time without any reason.

Yours faithfully

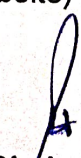
  
**Chairman** *Chairman*  
Diamond Harbour Municipality  
South 24 Parganas

**Memo No: K-12(Tender)/38/(9)/DHM**

**Dated: - 11.02.2026**

**Copy forwarded for information to:**

1. The Vice-Chairman, Diamond Harbour Municipality.
2. The Executive Officer, Diamond Harbour Municipality.
3. The Finance Officer, Diamond Harbour Municipality.
4. The Chief Engineer, M.E. Directorate (South Zone), Salt Lake City, Kolkata -91.
5. The Executive Engineer (South 24 Pgs. Divn.) M.E. Directorate. Salt Lake City, Bikash Bhavan, Kolkata -700091.
6. The S.D.O. Office Notice Board, Diamond Harbour Sub-Division, South 24 Prgs.
7. The B.D.O. Office Notice Board, Diamond Harbour-I, Diamond Harbour, South 24 Parganas.
8. Office Notice Board, South 24 Pgs. Divn., M.E. Dte. Salt Lake City, Bikash Bhavan, Kolkata -700091.
9. The IT Co-ordinator, D.H.M., (n/a for uploading on office website)

  
**Chairman**  
Diamond Harbour Municipality  
*Chairman*  
Diamond Harbour Municipality  
South 24 Parganas