



DIAMOND HARBOUR MUNICIPALITY

Diamond Harbour Main Road, South 24-Parganas,

Phone No.: 03174-255346, e-mail: dh.municipality@gmail.com,

website: www.diamondharbourmunicipality.org

Memo No: K-12(Tender)/A-76/DHM

Dated: - 10.03.2026

NOTICE INVITING e-TENDER

e-N.I.T.No.:- WBMAD/ULB/DHM/NIT-10 /374(e)/2025-26.

The Chairman, Board of Councilors, Diamond Harbour Municipality, invites online percentage rate tenders for the following works (details shown in the table below) from resourceful, bonafide contractors. This includes those enlisted with this Municipality or bonafide outsiders, Government Contractors registered with P.W.D., Irrigation and Waterways Dept., M.E. Dte., Housing Dept., C.P.W.D., KMDA, and any enlisted contractors of ULB/Panchayat or other Engineering Depts. having experience in the execution of similar nature of works, subject to satisfying the following terms and conditions:

Intending eligible bidders may download the bid document from the website <https://wbtenders.gov.in> directly with the help of a Digital Signature Certificate..

Terms & Conditions:

- 1. Site Inspection:** The intending bidders may inspect the site for removal, shifting, spreading, and levelling of daily deposited waste at the Dolonghata dumping ground under Diamond Harbour Municipality before submitting their quoted rates. No future claims in this regard will be entertained.
- 2. Scope of Work:** Intending bidders are requested to go through the specifications laid down in the BOQ for the detailed scope of work and approximate quantities before quoting their rates.
- 3. Taxation:** Bidders/Firms/Individuals may quote their rates considering all taxes and ancillary expenses, if any. No future claims in this regard will be entertained.
- 4. Credentials:** Intending tenderers should produce valid credentials (any type of civil/pipeline works at the Municipality level or other government departments) issued within 3 (three) years prior to the date of issue of this tender notice.

5. **Documentation:** Each intending bidder must apply under the e-procurement system by uploading a PAN Card, current GST Registration Certificate, Current 3 years of IT Returns, a valid Trade License, P.Tax Clearance Certificate/Challan, and valid credentials as mentioned in Sl. No. 4.
6. **Contract Period:** The time period of the contract is **365 days** from the date of issue of the Work Order.
7. **Bid Validity:** Bids shall remain valid for a period of not less than **120 (one hundred twenty) days** from the last date of submission of the Financial Bid. In case of inadvertent typographical mistakes in the specified schedule of rates/BOQ, the same will be corrected to conform to the relevant schedule of rates prevailing at the time of floating the tender and/or the technically sanctioned estimate.
8. **Rate Quoting:** The BOQ for the works under this NleTis based upon the schedule of rates of the Public Works Directorate, Government of West Bengal, with addenda and corrigenda. Bidders shall quote their rate (percentage above/below/at par) accordingly, considering that no escalation and/or price adjustment will be allowed.
9. **Bidding Costs:** Intending bidders shall clearly understand that regardless of the outcome of this invitation, no bidding costs shall be reimbursable by the Municipal Authority.
10. **Right to Cancel:** The Chairman, Diamond Harbour Municipality, reserves the right to cancel the NleTdue to unavoidable circumstances or any other administrative reasons; no claims in this respect will be entertained.
11. **Verification:** Before the issuance of the Work/Supply Order, the tender inviting authority may verify the credentials and other documents of the lowest tenderer. If submitted documents are found to be manufactured or false, the Work Order will not be issued.
12. **Bid Evaluation Committee (BEC):** A Bid Evaluation Committee has been constituted under the Chairman, Diamond Harbour Municipality, South 24-Parganas.
13. **Cost of Tender Documents:** The successful bidder shall pay the cost of contract documents for triplicate sets as per G.O. 452-A/PW/O/10C-35/10, dated 26th July 2011, at the time of the formal agreement.
14. **Incomplete Tenders:** No conditional or incomplete tenders will be accepted under any circumstances.
15. **Withdrawal:** Once a rate is submitted, it cannot be withdrawn during the e-NIT process.

16. **Emergency Execution:** Before executing the work, the Municipality will inform the bidder 24 hours in advance; the work must be completed on an emergency basis. The supplier should provide a movable, type-mounted earth excavator machine in good working condition.
17. **Payment:** After the scheduled work is completed, monthly payments will be made upon submission of the bill to the Municipality by the bidder as per the approved rate.
18. **Pre-bid Meeting:** Any discussion regarding tender matters must be presented in the Chamber of the Hon'ble Chairman, D.H.M., during the scheduled Pre-bid meeting date and time.
19. **Supervision:** The bidder is liable to execute the whole work as per the direction and instruction of the concerned Engineer, Diamond Harbour Municipality, South 24-Parganas.
20. **Safety, Security and Protection of the Environment:** The Contractor shall, throughout the execution and completion of the works and the remedying of any defects therein:
- o i) Have full regard for the safety of all persons and the works (so far as they are not completed or occupied by the department).
21. **Price Variation:** No price variation will be allowed.
22. **Arbitration:** There shall be no provision for arbitration.
23. **Finality:** Conditional/incomplete tenders will not be accepted under any circumstances.
24. **Technical cover:** NIT,2911ii, EMD, Application.
25. **Finance Cover:**BOQ (Detail estimate may be collected from the office of the undersigned)

Table- 1

Sl. No	Name of the Work	Estimated Cost	Earnest Money	Period of Contact	Eligibility
(a)	(b)	(C)	(d)	(f)	(h)
1	Hiring of moveable type mounted earth excavator for removal & shifting spreading, leveling of daily deposited waste at Dolonghata dumping ground under Diamond Harbour Municipality.	12001.00	Rs.- 240.00	1 YEAR from the date of issuance, of work order	Bonafide resource-full contractor fulfilling the eligibility criteria as mentioned in clause-4 of NleT

Table- 2**DATE & TIME SCHEDULE**

Sl. No.	RARTICULARS	DATE & TIME
1	Publishing Date	10.03.2026 after 17:00 Hrs.
2	Documents download / Sale start date (Online)	10.03.2026 after 17:00 Hrs.
3	Bid Submission Start Date	10.03.2026 after 17:00 Hrs.
4	Date of Pre bid meeting (at the chamber of the Chairman, along with all relevant documents)	13.03.2026 at 12.30 Hrs
5	Bid Submission End Date	16.03.2026 at 17:00 Hrs.
6	Technical Bid Open Date	18.03.2026 at 17:30 Hrs.
7	Financial bid Opening Date	To be notified later



Chairman
Diamond Harbour Municipality

Memo No: K-12(Tender)/76/(9)/DHM

Dated: - 10.03.2026

Copy forwarded for information to:

1. The Vice-Chairman, Diamond Harbour Municipality.
2. The Executive Officer, Diamond Harbour Municipality.
3. The Finance Officer, Diamond Harbour Municipality.
4. The Sub-Assistant Engineer, Sri DebasishMiddya, Diamond Harbour Municipality.
5. The Chief Engineer, M.E. Directorate (South Zone), Salt Lake City, Kolkata -91.
6. The Executive Engineer (South 24 Pgs. Divn.) M.E. Directorate. Salt Lake City, BikashBhavan, Kolkata -700091.
7. The S.D.O. Office Notice Board, Diamond Harbour Sub-Division, South 24 Prgs.
8. The B.D.O. Office Notice Board, Diamond Harbour-I, Diamond Harbour, South 24 Parganas.
9. Office Notice Board, South 24 Pgs. Divn., M.E.Dte. Salt Lake City, Bikash Bhavan, Kolkata -700091.
10. The IT Co-ordinator, D.H.M., (n/a for uploading on office website)


Chairman
Diamond Harbour Municipality

SECTION – B
FORM –I
PRE-QUALIFICATION APPLICATION

To
The Chairman,
Diamond Harbour Municipality

Ref: - Tender for _____
_____ (Name of work)
_____. NIeT No.:

Dear Sir,
Having examined the Statutory, Non statutory and NIeB documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in Tendering for the work(s) given in Enclosure to this letter.
We understand that:

- (a) Tender Inviting and Accepting Authority can amend the scope and value of the contract Tender under this project.
- (b) Tender Inviting and Accepting Authority reserves the right to reject any Application without assigning any reason.

Enclose:- e-Filling:-

- 1. Statutory Documents
- 2. Non Statutory Documents

Date: - _____ Signature, Name and designation of authorized signatory For
and on _____

behalf of
(name of the applicant)

AFFIDAVIT "Y"
Declaration of the Tenderer

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Tender documents which is required to be submitted in time duly)

I,, son of
....., aged
about years by occupation
do hereby solemnly affirm and confirm as follow:

1. That, I am the Of
..... have duly authorized by and competent to affirm this
affidavit on behalf of the said Tenderer.

2. That, I have inspected the site of work covered under NIEB (NIEB No) circulated through Office memo bearing No -----dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Tender documents. Tender of the above named Tenderer is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid Tenderer, being lawfully and duly authorized, promise to a Tenderer by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Tender accepting Authority of the Work and a Tenderer by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to a Tenderer by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Tender Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the Tenderer has been suppressed in the Tender documents.

4. That the statement above made by me is true to my knowledge.

Deponent
Solemnly affirmed by the said
.....

before me

(1stclass Judicial Magistrate / Notary Public)